**SREE MAHA GANAPATHY TEMPLE**

PAZHAVANGADI, THIRUVANANTHAPURAM-23

Email : pazhavangadiganapathi@gmail.com

TENDER FORM FOR COLLECTION OF BROKEN COCONUTS

For the period from 1st Oct 2023 to 31st Mar 2024 ( Six Months)

**For E-mailing Filled Tender Format**

Use MS Word 2007 compatible to WINDOWS7, WINDOWS XP

|  |  |  |
| --- | --- | --- |
| Ser No | Particulars required  | All Particulars to be Filled by the Contractor |
| **I Particulars of Bidder/Contractor** |   |
| 1 | Name of Contractor |   |
| 2 | Name of Shop/Company |  |
| 3 | Mobile No |   |
| 4 | **Address for Communication** |   |
|   | House No/Name/TC |  |
|   | Village |   |
|   | Post  |   |
|   | State |   |
|   | PIN |   |
| **II Registration Details of Concern/Contractor** |
| 5 | GST Number |  |
| 6 | Details of Trade License 2023-24 |  |
| **III. EMD Details of Rs 10,00,000/- (Rupees Ten Lakhs) in the Name of SreeMahaGanapathy Temple Pazhavangadi,\*** |
| 7 | DD NumberDD DateIn favour of Name Bank Branch * **\*Original DD to be produced at the time of Opening of Tender, Otherwise Tender will be treated as cancelled.**
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**IV Tender Details for Quoting Amount**

|  |  |  |
| --- | --- | --- |
| **Contract Details** | **Period of Contact** | **Quoted Amount** |
| **Collection of Broken Coconuts** | **1st Oct 2023 to 31th Mar 2024****(Six Months)****Minimum Tender Amount****Rs 1,65,00,000/-** | **Rs \_\_\_\_\_\_\_\_\_\_\_/-****(in figure)****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****(in words)** |

Date : Aug 2023

Place : Sd/---

**Please refer the below instructions before submitting the Tender :-**

Step wise details of Simple Method for Sending a Encrypted Documents through Microsoft Office Word Document.

**Step -1**  - Download Word Quotation Format from our Website and fill the fields

**Step -2** -Go to the File Menu and select ‘**Save As**’ this document in **MS WORD 2007,** (compatible to WINOWS 7, WINDOWS XP,) and go to **‘Prepare’**of the same Menu for preparation of the document for distribution and select **‘Encrypt document’**. Enter password for ensuring encryption of the document.

**Step -3** -Compose mail with subject on which item your quoting (eg : Tender for Collection of Broken Coconuts “ and send the tender documents to our mail address as under:-

**pazhavangadiganapathi@gmail.com**

**Note :-**

1. Please note that the tender documents can be opened only on production of password created by you.

2. Please ensure the secrecy of password.

3. If any clarification required, please contact office (Phone 0471-2461929)